

ONLINE SAFETY REGULATIONS
(Regulation 3)

Online Safety Commission

Official Use Only

Ref. No.	
Lodged :	
Received by:	
Date and time of receipt:	

This form is to be used to lodge a complaint with the Online Safety Commission

A. PARTICULARS OF COMPLAINANT

1. Name: _____
(including any other name commonly known as or aliases, where applicable)

2. Residential address: _____

3. Gender: _____ Age: _____

4. Phone contact: _____ E-mail: _____

5. Employment status: Employed Unemployed Student
Occupation: _____ School (if student): _____

6. Other details:

B. PARTICULARS OF PERSON FILING ON BEHALF OF COMPLAINANT

(To be filled by an authorised individual on behalf of complainant)

7. Name: _____
(including any other name commonly known as or aliases, where applicable)

8. Residential address: _____

9. Gender: _____ Age: _____ Phone contact: _____

10. Employment status: Employed Unemployed Student

Occupation: _____

School (if complainant is a student): _____

11. Relationship to complainant: _____

***Please attach evidence of legal authority where applicable (parent/ legal guardian/ legal representative/ school principal or delegate/ head teacher of school or delegate)**

12. In the case of a student:

I, _____, Year _____ student of _____ hereby give consent to _____ to lodge a complaint on my behalf.

Dated at _____ this _____ day of _____ 20__.

Name of Student

Signature of Student

13. Other details:

* Example: birth certificate, court order or letter of endorsement from relevant ministry/school

C. PARTICULARS OF COMPLAINT

14. Alleged date of incident: _____

15. Platform/medium used: _____

16. Details of incident and subject electronic communication*:

17. Alleged person complained against: _____
(including any other name commonly known as or aliases, where applicable)

18. Contact details of person complained against in 17 above (if known):

19. Further details of person complained against in 17 above:

20. Relationship to person complained against in 17 above:

21. Other parties:

***Please provide evidence of subject electronic communication**

D. DECLARATION

I hereby declare that the information submitted in this form is true and correct to the best of my knowledge.

I understand that the provision of false information to the Online Safety Commission is an offence under the False Information Act 2016 and may result in a fine of up to \$10,000 or imprisonment of up to 5 years, or to both.

Dated this _____ day of _____ 20__.

Name of complainant
(or authorised person on behalf of complainant)

Signature of complainant
(or on behalf of complainant)

E. CONTACT DETAILS

This form must be completed and submitted along with any supporting documentation in any one of the following ways:

- hand delivery to Online Safety Commission, Level 9, Suvavou House, Suva;
- postal mail;
- scanned and e-mailed to [REDACTED]; or
- through an approved online portal.